

Microsoft Word Viewer

With the Microsoft Word Viewer 97/2000, Microsoft Word users can share documents with those who do not have Word and users without Word can open and view Word documents. This product also allows users who wish to post rich-formatted Word documents on the Internet to expand their online audience to people who might not have Word. This viewer also allows users to view and print documents created in the Word native file format, even if they do not have Word. Users are allowed to zoom, outline, or view page layout, headers/footers, footnotes, and annotations.

Word Viewer 97/2000 includes the following features:

- Online Layout View for easy reading of online documents, including those with background colors and textures
- Document Map for point-and-click navigation through longer documents
- Hyperlink navigation to open any hyperlink in a document with your installed browser

The viewer does not allow users to edit files. However, it allows them to copy information from a document to other applications. Microsoft Word Viewer 97/2000 will follow hyperlinks located in Word documents. Word Viewer 97/2000 is built to automatically configure itself as a Helper Application for Netscape Navigator and Microsoft Internet Explorer. This allows users to automatically view Word documents that are linked to Hypertext Markup Language (HTML) pages on a LAN or on the web in the user's default web browser. Word Viewer by itself can follow document hyperlinks on a LAN. This new capability allows users to browse rich document systems on a LAN in much the same way a web browser allows you to explore the Internet. This product is "freeware."

System Requirements for Using Word Viewer

- A personal computer with a 486 or higher processor
- Microsoft Windows® 95 operating system or Microsoft Windows NT® Workstation operating system 3.51 or later
- 4 MB of memory for Windows 95 (8 MB recommended)
- 12 MB of memory for Windows NT Workstation
- 7 MB of hard disk space (9 MB free for installation only)
- VGA or higher-resolution video adapter
- Microsoft Mouse or compatible pointing device

The Microsoft Word viewer can be downloaded from the address below:

<http://download.microsoft.com/download/word2000/wd97vwr/2000/WIN98/EN-US/wd97vwr32.exe>

To install the viewer, do the following:

1. Double-click on the wd97vwr32.exe program file on your hard drive to start the Setup program.
2. Word Viewer Setup will prompt you for a folder in which to install Word Viewer.
3. Click "Install" to install the Word Viewer.
4. If Word Viewer Setup detects Word version 6.x or later on your system, Setup will prompt you to determine which application should open Word documents by default. The default application is used to open files with .doc file extensions..
 - Choosing "Open with Word" means that Word for Windows will be used by default to open Word files.
 - Choosing "Open with Viewer" means that Word Viewer will be used by default to open Word files.